Reopening Parish Readiness Roles

Vicar

- Provides local coordination amongst the parishes of their Vicariate.

- Lends support and guidance to fellow Clergy and parish leaders, as necessary.

- Encourages "best practice" sharing of ideas and approaches between parishes.

- Stays abreast of local or state guidelines and changes within their respective geography.

- Reviews Parish Plan for thoroughness and readiness to reopen.

- Signs "Parish Reopening Readiness Affirmation" – forwards to Acting Chancellor.

Parish Reopening Lead

- Active parishioner, well regarded and with excellent understanding of parish life.

- Coordinates parish's reopening preparation and readiness.

- Either a member of the Parish Council, or, if not, is selected by the Priest and Parish Council to lead readiness efforts on behalf of the parish.

- Works closely, and in cooperation, with Priest and Parish Council; has no spending authority, but can make recommendations for expenditures, as necessary.

- Selects Section Leaders in order to complete the "Readiness Checklist."

- Ensures implementation of all Checklist items.

Parish Health Officer

- Ideally, a Medical or Public Health Professional. If parish does not have such an individual, it can contact another parish within the same county and request that parish represent both parishes. If no other parish is available, the role can be assumed by either the Readiness Lead or a member of the Parish Council.

- Communicates and develops rapport with local Public Health Department, as necessary (discussion guide / tips to be provided by Metropolis Parish Support Team).

- Communicates with Parish Health Officers from parishes within the same County in order to coordinate communications with their local Public Health Department.

- *Position does not provide medical advice to any parishioners.*

- Keeps abreast of case counts and trends within their local county.

- Ensures those entering the church for worship services provide tracking information.

- Could also assume role of Section Leader on Health and Safety Readiness Checklist.

Readiness Checklist Section Leader

- Responsible for the overall readiness pf their assigned area, including any preparation, set-up, implementation or issue resolution.